**General Welfare Requirement: Safeguarding and Promoting Children’s Welfare**

The provider must take necessary steps to safeguard and promote the welfare of children.

**Safeguarding children**

**1.11 Maintaining children’s safety and security on premises**

**Policy statement**

We maintain the highest possible security of our premises to ensure that each child is safely cared for during their time with us.

**EYFS key themes and commitments**

|  |  |  |  |
| --- | --- | --- | --- |
| **A Unique Child** | **Positive Relationships** | **Enabling Environments** | **Learning and Development** |
| 1.3 Keeping safe | 2.2 Parents as partners |  |  |

**Procedures**

## *Children's personal safety*

* We ensure all employed staff have been checked for criminal records by an enhanced disclosure from the Criminal Records Bureau.
* Adults do not normally supervise children on their own.
* All children are supervised by adults at all times.
* Whenever children are on the premises at least two adults are present.
* We carry out risk assessment to ensure children are not made vulnerable within any part of our premises, nor by any activity.
* As per the EYFS section 3.58 we will ensure that all children have access to the outdoors on a daily basis unless circumstances make this inappropriate such adverse weather conditions. The decision not to go out will be decided by the team present on the day.

## *Security*

* Systems are in place for the safe arrival and departure of children.

A member of staff sees parents in/out of the setting .At the close of the session parents wait outside the gate. A member of staff unlocks the gate. Children are released when their parent/carer has been identified by a person inside.

* The times of the children's arrivals and departures are recorded.
* The arrival and departure times of adults - staff, volunteers and visitors - are recorded.
* Our systems prevent unauthorised access to our premises.
* Our systems prevent children from leaving our premises unnoticed. We have a top latch on the door and an alarm on the fire door crash bar. Before the children go out to play the gates are checked and secured.
* The personal possessions of staff and volunteers are securely stored during sessions.
* A password and signature is required when a child is to be collected from a person that is not usually authorised to collect.

|  |  |  |
| --- | --- | --- |
| This policy was adopted at a meeting of | Sandbach Heath (St. Johns) Playgroup | name of setting |
| Held on |  | (date) |
| Date to be reviewed |  | (date) |
| Signed on behalf of the management committee |  |
| Name of signatory |  |
| Role of signatory (e.g. chair/owner) |  |

**Other useful Pre-school Learning Alliance publications**

* Managing Risk (2009)

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