I have concerns about a child's welfare

Make brief factual notes about your concerns. Speak to the Speak to the Designated Safeguarding Lead (Hazel Hilton SoCCo) about your concerns. SoCCo will decide who the most appropriate person is to speak to the child and parents/carers.

If a child's needs are not being met, an Early Help Assessment should be undertaken. This needs the consent of the parents.

Cheshire East Partnership

Partnership
Family Help
Officers will be contacted.

I have immediate child protection concerns

Make brief factual notes about your concerns. If a child has made a disclosure write down exactly what the child said. Sign and date this record.

Speak to the Designated Safeguarding Lead - Safeguarding of Children Coordinator (SoCCo).

The Speak to the Designated Safeguarding Lead - Safeguarding of Children Coordinator (SoCCo) will decide who the most appropriate person is to speak to the child and carers.

Designated Safeguarding Lead SoCCo: Hazel Hilton

Deputy SoCCo: Alana Tudor

The SoCCo will seek advice or make a referral to

Cheshire East Consultation Service (ChECS)

Children's Assessment Team, within Social Care

Tel 0300 123 5012

Out of hours: 0300 123 5022

The referral must be followed up in writing within 48 hours using the agreed Multi Agency Referral Form.

SoCCo should contact Social Care if they are unsure about the actions being undertaken by Social Care.

Setting staff will continue to support the child and attend multi-agency meetings as appropriate

SoCCo should ensure that all recording is securely stored for 6 years past the child's 18th birthday and that at transition a copy is passed on to the receiving school/setting

I have received an allegation about a member of staff

Make brief factual notes about your concerns. Speak to the Manager (Hazel Hilton), unless the allegation is against the manager, in which case speak to the Chair of the Committee, Martin Douglas or Helen Brumby (Committee Safeguarding Lead and Local Area Designated Officer (LADO)

Manager/Owner/Chair will decide who the most appropriate person is to speak to the child and parents/carers.

The Manager/Owner/Chair should call the LADO who will advise on the appropriate course of action. Do not start investigating until directed to do so.

LADO@cheshireeast.gov.uk

LADO 01270 685904

Ofsted must be informed of all allegations against any adult living or working on the premises.

Tel No 0300 123 4666

Chair of the Committee: Martin Douglas Martin.douglas73@yahoo.co.uk 07803 261 966

Committee Safeguarding Lead Helen Brumby helenbrumby@hotmail.com 07890 724 142

Professionals should seek to discuss any concerns with the family and where possible to seek their agreement to make referrals to Children's Social Care. This should only be done where such discussion and agreement-seeking will not place a child at increased risk of significant harm e.g. not in cases where sexual abuse is suspected.

I have concerns flow chart