

General Welfare Requirement: Safeguarding and Promoting Children's Welfare

The provider must take necessary steps to safeguard and promote the welfare of children.

Safeguarding children

1.11 Maintaining children's safety and security on premises

Policy statement

We maintain the highest possible security of our premises to ensure that each child is safely cared for during their time with us.

EYFS key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.3 Keeping safe	2.2 Parents as partners		

Procedures

Children's personal safety

- We ensure all employed staff have been checked for criminal records by an enhanced disclosure from the Criminal Records Bureau.
- Adults do not normally supervise children on their own.
- All children are supervised by adults at all times.
- Whenever children are on the premises at least two adults are present.
- We carry out risk assessment to ensure children are not made vulnerable within any part of our premises, nor by any activity.
- As per the EYFS section 3.58 we will ensure that all children have access to the outdoors on a daily basis unless circumstances make this inappropriate such as adverse weather conditions. The decision not to go out will be decided by the team present on the day.

Security

- Systems are in place for the safe arrival and departure of children.
A member of staff sees parents in/out of the setting. At the close of the session parents wait outside the gate. A member of staff unlocks the gate. Children are released when their parent/carer has been identified by a person inside.
- The times of the children's arrivals and departures are recorded.
- The arrival and departure times of adults - staff, volunteers and visitors - are recorded.
- Our systems prevent unauthorised access to our premises.

- Our systems prevent children from leaving our premises unnoticed. We have a top latch on the door and an alarm on the fire door crash bar. Before the children go out to play the gates are checked and secured.
- The personal possessions of staff and volunteers are securely stored during sessions.
- A password and signature is required when a child is to be collected from a person that is not usually authorised to collect.

This policy was adopted at a meeting of Sandbach Heath (St. Johns) Playgroup name of setting

Held on _____ (date)

Date to be reviewed _____ (date)

Signed on behalf of the management
committee

Name of signatory

Role of signatory (e.g. chair/owner)

Other useful Pre-school Learning Alliance publications

- Managing Risk (2009)